

I. CALL TO ORDER

Maryanne Guichard called the meeting to order at 1:00 PM.

II. ROLL CALL

Ken Moore, Executive Director, conducted roll call with seating of newly elected members.

Board Members Present:	Representing:
Maryanne Guichard	Chair
Patti Fowler	Vice Chair
Ken Moore	ISSC Executive Director
William Eisele	Conference Office Manager & Program Chair
Mike Hickey	Region 1 Regulatory
Lori Howell	Region 1 Industry
Dave Carey	Region 2 Regulatory
Steve Fleetwood	Region 2 Industry
Kathy Brohawn	Region 3 Regulatory
A.J. Erskine	Region 3 Industry
Patti Fowler	Region 4 Regulatory / Task Force I Chair
Barry Hurt for Tommy Ward	Region 4 Industry
Kirk Wiles	Region 5 Regulatory
Chris Nelson	Region 5 Industry
Jerrold Davis	Region 6 Regulatory
Margaret Barrette	Region 6 Industry
Quincy Boyce	Non-Producing State
Terri Gerhardt	Non-Producing State
Johnathan Gerhardt	Non-Producing State
Paul DiStefano	FDA
Jon Bell	NOAA
Bill Kramer	EPA
David Fyfe	Northwest Indian Fisheries Commission
Keith Skiles	Past Chairman
Mike Pearson	Patrol Advisor
Susan Linn for Michael Roberson	Consumer Advisory Representative
 Board Member Absent:	
 Keith Jackson	 Retail Advisory Representative

I. Approval of March 13, 2015, Minutes

A motion was made and seconded to approve the minutes of the March 13, 2015, Board meeting. The motion was approved with a voice vote by the Board.

II. Introductory Comments

There were no additional introductory comments since the October 26, 2015, meeting.

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| A. | Chairman | Maryanne Guichard |
| B. | FDA | Paul DiStefano |
| C. | NMFS | Jon Bell |
| D. | EPA | Bill Kramer |

III. Program Chairman's Report

- A. 2016 Executive Board Meeting
Ken Moore advised that Charleston, SC would be considered at for the 2016 spring Board meeting in addition to Jacksonville, Florida and Savannah, Georgia.
- B. 2017 Biennial Meeting
Ken Moore advised that the next Biennial Meeting will be held on the East Coast. He said the first full week after Labor Day in September is being considered.

IV. Committee Reports

- A. Nominating Committee Report
 - 1. Executive Board Election
Bill Eisele advised the Board that the Nominating Committee recommended Patti Fowler as Chairperson of the Executive Board and Johnathan Gerhardt as Vice Chair. The Board approved the recommendation with voice vote.
- B. Executive Committee
 - 1. Grant Update
Ken Moore provided updates on the following grants:
 - a. FDA Cooperative Agreement
 - b. FDA Grant Supplement Vibrio Studies
 - c. FDA Small Conference Grant
 - d. NoreCore Grant Projects
 - 2. Current Financial Statement
Ken Moore advised that the current financial statement had been posted on the board at the Executive Office location in the hotel.
 - 3. 2016 Draft Budget
Ken Moore advised that a final 2016 budget would be provided to the Board for approval at the 2016 spring Board meeting.
 - 4. Travel Assistance
Ken Moore reported that increased State membership fees to supplement travel assistance to voting delegates to attend Biennial Meeting would be implemented with the 2016 State membership fees. Ken also advised the Board that the Executive Committee recommended development of a travel policy. A motion was made and seconded that the Executive Committee develop a travel policy to bring back to the Board at a future meeting for approval. The motion was approved with a voice vote by the Board.
 - 5. ISSC Work Plans
 - a. 2015 Work Plan Evaluation
 - b. 2016 Draft Work PlanKen Moore advised the Board that these two plans will be in final form for approval at the 2016 March Board meeting.
- C. Unresolved Issues Committee
Ken Moore presented the background on the unresolved issue involving the State of Maryland and FDA. Ken said that Board action was needed to adopt the Committee recommendations. A motion was made and seconded that the Executive Board communicate the findings of the Committee with the State of Maryland. Following discussion. A motion was made and seconded to request FDA provide compliance documents to States for comment. Paul DiStefano said FDA needs a formal request from ISSC. The motion carried with a voice vote by the Board.

- D. Biotoxin Committee
Ken Moore presented committee report to Board. No action required by the Board.
- E. Education Committee
Johnathan Gerhardt reported that the Committee had reviewed the boater education video and found the video to be a useful tool. He said suggestions to improve the video were in the committee report (available upon request). The Committee recommended incorporating the suggestions if it is financially feasible. A motion was made and seconded that the ISSC Executive Office create a group of experts that can evaluate the last five (5) years of *V.v.* molluscan shellfish consumption and wound data and render an opinion regarding the prevalence and the contributing factors which lead to infection. The motion carried with a voice vote by the Board.
- F. Foreign Relations
David Fyfe reported that EPA, FDA, and NOAA provided reports to the committee.
- G. Import Assessment
No action was required by the Board.
- H. Research Guidance Committee
Ken Moore reported for Bob Rheault. Ken asked to have four to five people to work with him on requests to funding agencies. A motion was made and seconded that the Board approve this motion. The motion carried with a voice vote by the Board.
- I. Traceability
Bill Dewey advised that he would like to work with Debra Scoville to develop proposal to submit to Conference for Food Protection. A motion was made and seconded that ISSC develop a proposal for submission to the Conference for Food Protection. The motion carried with a voice vote by the Board.

V. Old Business

- A. Vibrio Research Studies
Ken Moore advised that the final reports will be distributed when completed.

VI. New Business

- A. Recent Canadian *V.p.* Recall
Ken Moore explained that there are disagreements regarding notification requirements for Canada. Ken, Paul and John White met and are working on resolution of this issue.
- B. Proposals
 1. Proposal 13-107
Ken Moore explained that the Aquaculture Committee recommendation 2 is intended to recommend a rewrite of the aquaculture chapter.
 2. Proposal 13-200
Ken Moore said VMC recommendations 2 and 3 will be carried over to a future Board meeting.
 3. Proposal 13-204
Ken Moore informed the Board that when research reports are final the VMC will be requested to review and take appropriate action. Proposal 13-204 will be eliminated at that point.
 4. Proposal 15-203
Ken Moore explained that this proposal involved a reporting requirement and ISSC will receive an annual report with monthly collection data.
 5. Proposal 15-220

- C. FDA Status of States Report
 - 1. Growing Areas Report was presented by Greg Goblick.
 - 2. Plant Evaluation Report was presented by Raymond Burditt.
Following a discussion a motion was made and seconded that if there is a state in noncompliance that FDA will notify the ISSC who will then notify the region board members. The motion carried with voice vote by the Board.
 - 3. Vibrio Evaluation Report was presented by Lizzie Evans.
 - 4. Laboratory Evaluation Report was presented by Linda Chandler.

VII. Adjourn

A motion was made and seconded and the Board adjourned the meeting at 2:54 PM