

**Proposal Subject:** ISSC Board Minutes

**Specific NSSP Guide Reference:** ISSC Constitution, Bylaws, and Procedures  
Article V. Duties of the Board

**Text of Proposal/ Requested Action:** Section 11. The Board shall direct the Executive Director to prepare written minutes of all Board meetings and make copies of such minutes for the previous two years available to the ISSC membership ~~at each Biennial Meeting on the ISSC web site at [www.issc.org](http://www.issc.org).~~

**Public Health Significance:** N/A

**Cost Information (if available):**

**Action by 2011 Task Force III** Recommended adoption of Proposal 11-301 as submitted.

**Action by 2011 General Assembly** Adopted the recommendation of Task Force III on Proposal 11-301.

**Action by FDA February 26, 2012** Concurred with Conference action on Proposal 11-301.