

**ISSC Laboratory Methods Review Committee  
March 17, 2015 Conference Call  
Meeting Report**

**Committee Members Present:**

Stacey DeGrasse (Chair), Darcie Couture, Jackie Knue, Gregg Langlois, Linda McFarland, Leonora Porter, Kathleen Wickman, Valerie Wunderly, Steve Plakas, Jessica Jones

**Committee Members Absent:**

Richard Burrow, Carol Dorsey, Matthew Forester, Brian Hiatt, Tom Howell, John Schwarz, Alison Sirois, Wade Rourke, Arturo Vargas, Dave Wallace, Joel Hansel, Cheryl Lassiter, Linda Chandler, Melissa Evans, Quay Dortch

**Agenda:**

1. Roll Call
2. Meeting minutes
3. Meeting Reports
4. PSP PCOX Checklist Follow-Up
5. Proposal 13-110 Experimental Design Review
6. Vibrio Direct Plating
7. Vp Interim Methods
8. Proposals 13-117
9. Workgroup Reports
  - a. Biotoxins
  - b. Checklist
  - c. Method Validation
  - d. Proposed Engagement
  - e. Proposed Microbiology
10. Other Business

**Meeting Discussions/Decisions/Action Items:**

Internal meeting minutes and report from 3 March 2015 were reviewed but not approved as there was not a quorum.

PSP PCOX Checklist: There was further discussion about the checklist following the vote on 3 March 2015, and there was a request to retract the vote. The process for reconsidering an LMRC recommendation was described.

Proposal 13-110 Experimental Design Review: The method submitter for proposal 13-110 inquired with the ISSC about their plan to address data gaps related to robustness/ruggedness. The LMRC is currently reviewing their experimental design to determine if this approach would satisfy the outstanding issues.

Vibrio Direct Plating Method: The issue of grandfathering this method into the NSSP was discussed at the March 13, 2015 ISSC Executive Board Meeting; however, there was not enough information/clarity for the Board to approve. The LMRC is currently working on a recommendation that would provide the appropriate and specific request.

Vp Interim Methods: There were no questions or concerns raised during the call about the proposed methods. It was reiterated that the review of these interim methods is a priority and the LMRC was asked to make a recommendation within 30 days.

Proposals 13-117: There were no questions or concerns discussed during the call about this proposal.

There were no new updates from the Biotoxin Workgroup.

There were no new updates from the Checklist Workgroup.

The Method Validation Workgroup has made progress on revising the method submission form for quantitative biotoxins methods. The new submission form should be ready for full LMRC review soon.

The Engagement Workgroup will hold its first meeting on April 2.

Names have been submitted to the ISSC to form a Microbiology Workgroup.

The only other business discussed was a request by LMRC member that the Chair provide clarity to LMRC members about the inquiry on Proposal 13-110 about ruggedness/robustness to help them evaluate the inquiry.