

**ISSC Laboratory Methods Review Committee
May 19, 2015 Conference Call
Meeting Report**

Committee Members Present:

Stacey DeGrasse (Chair), Richard Burrow, Matthew Forester, Tom Howell, Jackie Knue, Gregg Langlois, Leonora Porter, John Schwarz, Alison Sirois, Wade Rourke, Dave Wallace, Kathleen Wickman, Valerie Wunderly, Steve Plakas, Jessica Jones, Quay Dortch

Committee Members Absent:

Darcie Couture, Carol Dorsey, Brian Hiatt, Linda McFarland, Arturo Vargas, Joel Hansel, Cheryl Lassiter, Linda Chandler, Melissa Evans

Agenda:

1. Roll Call
2. Meeting minutes
3. Meeting Report
4. Proposal 13-117
5. PSP Checklist
6. Workgroup Reports
 - a. Biotoxins
 - b. Checklist
 - c. Method Validation
 - d. Engagement
 - i. Survey
 - e. Proposed Microbiology
7. Other Business

Meeting Discussions/Decisions/Action Items:

Meeting minutes from 21 April 2015 were approved.

Meeting report from 21 April 2015 was approved.

Proposal 13-117: There was a request for clarification on items 3 and 4 under General Provisions regarding the evaluation of private labs. **Action item: Stacey will share the feedback with the method submitter for consideration of edits and will distribute the next version as a word document with track changes for consideration for making an LMRC recommendation.**

PSP Checklist: Several editorial comments were made. The remaining concern is the language in 1.6.4 regarding analysis beyond 24 hours. **Action item: Developing proposed language for 1.6.4 was assigned to the Biotoxins Workgroup. Stacey will make the edits using trackchanges and redistribute the Checklist to the LMRC for consideration of a recommendation.**

There were no new updates from the Biotoxin Workgroup.

There were no new updates from the Checklist Workgroup.

There were no new updates from the Method Validation Workgroup.

The Engagement Workgroup presented a survey focused on informing priority needs for marine biotoxin and HAB methods. The LMRC voted to recommend the ISSC send the survey out to the entire ISSC Membership. **Action item: Stacey will provide the survey to Ken and the ISSC office and inform them that the LMRC recommends that the survey be sent to the entire ISSC Membership.**

There were no updates on the proposed Microbiology Workgroup. **Action item: Stacey will check in with the ISSC about the assignments as well as the Vibrio method recommendations made during the previous call.**

Other business: It was mentioned that the Micro Checklist that appears on the ISSC webpage is outdated and needs to be replaced with the new one. **Action item: Stacey will inform the ISSC office that the new Micro Checklist should replace the one that is currently on the webpage.**

The LMRC was informed that there was a workshop of Southeast Alaska tribes. The Sitka tribe is in the process of establishing a phytoplankton monitoring lab. While the lab will not be used for regulatory purposes, individuals will continue to work with them to facility/advise setting up a high quality laboratory that is consistent with regulatory requirements.

Due to a scheduling conflict the next scheduled LMRC call for June will need to be rescheduled. **Action item: Stacey will ask the ISSC to send a doodle to the LMRC with options for a June meeting.**