

**ISSC Laboratory Methods Review Committee
June 30, 2015 Conference Call
Meeting Report**

Committee Members Present:

Stacey DeGrasse, Carol Dorsey, Matthew Forester, Tom Howell, Linda McFarland, Leonora Porter, Alison Sirois, Wade Rourke, Linda Chandler, Cheryl Lassiter, Steve Plakas, Jessica Jones, Quay Dortch

Committee Members Absent:

Richard Burrow, Darcie Couture, Brian Hiatt, Jackie Knue, Gregg Langlois, John Schwarz, Arturo Vargas, Dave Wallace, Kathleen Wickman, Valerie Wunderly, Joel Hansel, Melissa Evans

Agenda:

1. Roll Call
2. Meeting minutes from May 2015
3. Meeting Report from May 2015
4. 2014-2015 Committee Charges
5. 2015 Proposals
6. Workgroup Reports
 - a. Biotoxins
 - b. Checklist
 - c. Method Validation
 - d. Engagement
 - i. Survey
 - e. Microbiology
7. Upcoming Meetings (3:00-5:00 PM ET)
 - a. July 21
 - b. August 18
 - c. September 15
 - d. October 20
8. Other Business

Meeting Discussions/Decisions/Action Items:

Meeting minutes from 19 May 2015 were discussed.

Meeting report from 19 May 2015 was discussed.

2014-2015 Committee Charges: We reviewed the charges and the status of each from the 2014 Committee Roster and Charges (available on the ISSC webpage).

2015 Proposals: The 2015 proposals have been received by the ISSC. Based on the initial review, the LMRC can expect to receive at least 6 new proposals for review.

There were no new updates from the Biotoxin Workgroup.

There were no new updates from the Checklist Workgroup.

There were no new updates from the Method Validation Workgroup.

There were no new updates from the Engagement Workgroup.

The Microbiology Workgroup has been established and is ready to serve as first level review of micro proposals as they become available.

Upcoming Meetings: Only a few meetings remain before the ISSC meeting. Participation by LMRC members in all calls is strongly encouraged.

Other Business: None