

**ISSC Laboratory Methods Review Committee
December 18, 2014 Conference Call
Meeting Report**

Committee Members Present:

Stacey DeGrasse (Chair), Richard Burrow, Tom Howell, Jackie Knue, Leonora Porter, Dave Wallace, Valerie Wunderly, Linda Chandler, Steve Plakas, Quay Dortch

Committee Members Absent:

Darcie Couture, Carol Dorsey, Matthew Forester, Brian Hiatt, Gregg Langlois, Linda McFarland John Schwarz, Alison Sirois, Wade Rourke, Arturo Vargas, Kathleen Wickman, Joel Hansel, Cheryl Lassiter, Melissa Evans, Jessica Jones

Agenda:

1. Roll Call
2. Meeting minutes
3. Report
4. Flowchart
5. Pre-proposal on DSP
6. Vp Methods
7. Vibrio Direct Plating
8. Workgroup Reports
 - a. Biotoxins
 - b. Checklist
9. Other Business

Meeting Discussions/Decisions/Action Items:

Internal meeting minutes and report from the previous conference call will be on future call agenda.

Flowchart: There was a flowchart associated with Proposal 13-309 that has not yet been made available on the web. This will be addressed so that the flowchart is accessible. The significance is that the flowchart outlines the new pre-proposal process and the assignment of an LMRC liaison to method submitters.

Pre-Proposal on DSP Method Submitted: A pre-proposal was submitted and accepted by the LMRC. The pre-proposal is for an LC-MS method for the detection of DSP toxins. An appropriate liaison was discussed and will be finalized during the next call.

Vp Methods: The ISSC has recently sent letters to Vp method developers/users that are currently being used requesting they be submitted to the ISSC for review and consideration into the program.

Vibrio Direct Plating Method: The Vibrio direct plating method no longer appears on the table of approved methods due to the change in the way methods have been considered and approved over the years. There is merit in the method and some states are using it. The LMRC will work on this oversight and getting the method appropriated captured in the program via a transparent process.

Steve Plakas stated that there were no new updates from the Biotoxin Workgroup.

Tom Howell gave the Checklist Workgroup update. The PSP PCOX Checklist has been revised and is ready for the LMRC to review. The PSP Checklist is almost complete.

Quay Dortch gave an update on NOAA's recent Request for Proposals (RFP) and indicated that the announcement through the ISSC seemed to have reached a wider audience. Quay will include someone well versed in the needs of the NSSP in the panel that will review these proposals.

No other business was discussed.