

**ISSC Laboratory Methods Review Committee
January 20, 2015 Conference Call
Meeting Report**

Committee Members Present:

Stacey DeGrasse (Chair), Richard Burrow, Carol Dorsey, Matthew Forester, Tom Howell, Gregg Langlois, Alison Sirois, Wade Rourke, Dave Wallace, Valerie Wunderly, Cheryl Lassiter, Linda Chandler, Steve Plakas, Jessica Jones, Quay Dortch

Committee Members Absent:

Darcie Couture, Brian Hiatt, Jackie Knue, Linda McFarland, Leonora Porter, John Schwarz, Arturo Vargas, Kathleen Wickman, Joel Hansel, Melissa Evans

Agenda:

1. Roll Call
2. Meeting minutes
3. Meeting Reports
4. PSP PCOX Checklist
5. DSP Pre-proposal Liaison Assignment
6. Vp Method Submissions and Liaison Assignments
7. Vibrio Direct Plating Method
8. Workgroup Reports
 - a. Biotoxins
 - b. Checklist
 - c. Method Validation
 - d. Proposed Engagement
 - e. Proposed Microbiology
9. Other Business

Meeting Discussions/Decisions/Action Items:

Internal meeting minutes and report from December 2014 were approved.

PSP PCOX Checklist: The latest version of the PSP PCOX Checklist was discussed and revisions made based on the discussion. A clean version will be distributed and voted on at the next conference call.

DSP Pre-Proposal Liaison Assignment: An LMRC liaison was selected for the pre-proposal for an LC-MS/MS method for the detection of DSP toxins. The LMRC recommendation to the ISSC is to invite the submitter to complete and submit the full SLV and to assign the recommended liaison to the submitter.

Vp Method Submissions and Liaison Assignments: Four Vibrio interim method submissions were received. The methods were distributed to the LMRC for review. The LMRC was asked to consider assignment of appropriate liaison. The LMRC also discussed the merits of forming a Microbiology Workgroup (analogous to the

Biotoxin Workgroup) to be made up of LMRC members with specific expertise in microbiological methods who could serve as the first level reviewers for the submissions.

Vibrio Direct Plating Method: The Vibrio direct plating method no longer appears on the table of approved methods as a function of the language of the program being different at the time it was being used. This issue will be raised at the March Executive Board Meeting for consideration of grandfathering the method in as an approved method.

There were no new updates from the Biotoxin Workgroup.

There were no new updates from the Checklist Workgroup, except that progress has been made on the PSP Checklist.

The Method Validation Workgroup continued making progress on revising the method submission form for quantitative biotoxins methods. This process will continue and ultimately will be drafted in proposal form for ISSC consideration.

Recommendations for the formation of an Engagement Workgroup, along with suggested members and charges, was sent to the ISSC.

There was discussion on the formation of a Microbiology Workgroup to address the recent Vibrio submissions.

No other business was discussed.