

**MEMORANDUM**

TO: Illness Notification Committee Members

FROM: Ken B. Moore, Executive Director *Ken B. Moore*

DATE:

RE: 2018-2019 Committee Charges

This memorandum is to confirm your appointment by the Conference Executive Board Chair to the Illness Notification Committee. *[Name]* will serve as Committee Chairperson.

The Illness Notification Committee is assigned the following tasks for 2018-2019:

- Proposal 17-201: Develop guidance for ensuring that State Shellfish Authorities provide relevant and uniform notification information to the ISSC.

If you are unable to participate in the activities of this Committee, please contact us at 803-788-7559 or [issc@issc.org](mailto:issc@issc.org). Thank you for your interest and support of the ISSC and we look forward to working with you. Your Committee Chairperson will be contacting you soon.

/ccm