

**ISSC 2013 Biennial Meeting  
January 25 – January 31, 2014 – San Antonio, Texas  
Committee Report**

**Committee Name :** Proposal Review  
**Chairperson:** Lori Howell  
**Date of Meeting:** 1/26/2014                      **Approved By:** Lori Howell  
**Recorder:** Lori A. Howell

**Committee Members Present:**

Lori Howell	Kathy Brohawn	AJ Erskine
Patti Fowler	Julie Henderson	Bill Watkins
Joel Hansel		

**Committee Members Absent:**

Bill Dewey

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**Charges**

**Charge 1: 11-305: Cost-Benefit Requirement for New Proposals that have a significant Financial Impact on States and Shellfish Industry**

**Findings:**

The committee reviewed the charge and discussed the "cost" field on the Proposal Submission form.

**Conclusions:**

The field is inconsistently used. There is no guidance pertaining to how to use the field. This field is not currently used to eliminate proposals from consideration, nor is this field intended to discourage proposals.

**Recommendations:**

The appropriate committee, as determined by the Conference Chair, work with the Executive Office to develop Proposal Submission Instructions. In addition to technical instructions about how to use the form, the instructions should address each field of the submission form and shall be completed prior to the next call for proposals. The instructions for the "cost" field should provide further guidance, including examples, of the type of cost information that may be useful to those reviewing the proposal.

**Charge 2: Rank proposals for consideration by Task Forces**

**Findings:**

The committee reviewed the proposals.

**Conclusions:**

Proposals were grouped by relevance

**Recommendations:**

See attached proposal listing.

<input checked="" type="checkbox"/>	KEY WORD / GENERAL TOPIC	PROPOSAL #	SUBJECT	COMMENTS	SUBMITTER
<b>TASK FORCE I</b>					
	<b>ASP</b>				
		05-111	Rapid extraction for PSP and ASP	No new info. submitted	
		09-105	Demoic Acid Test Kit	No new info, LMR> No Action, will have minority report	
		11-107	Demoic Acid test kit	Resubmitted as 13-112	
		13-112	Demoic Acid Test		
		13-100	Demoic Acid- ELISA	Need additional information	
	<b>PSP</b>				
		09-107	Saxitoxin (PSP) ELISA Kit	Waiting for information. If information is received, discuss first	
		05-111	Rapid extraction PSP and ASP	Still waiting for information	
		13-109	Shipboard Abraxis		
		13-110	PSP Immunoassay		
		13-114	Receptor Binding Assay		
	<b>DSP</b>				
		13-111	DSP Kit		
		13-113	DSP		
	<b>GROWING AREAS</b>				
		13-103	Emergency conditions- grow area		

		13-107	Aquaculture/relay (seed source)		
		13-108	Poisonous & Deleterious update		
		11-100	Would change restricted classification to allow use of other verifiable processes		
	<b>UNGROUPED</b>				
		05-115	Thermazyme- for Thermally treated shellfish	No new info submitted	
	<b>WWTPs/MSC/"MICROBES"</b>				
		11-101	Re-open cond. Areas after WWTP malfunction using MSC	FDA promised report in 2011. "As requested by FTI, info. is being compiled by FDA regarding MSC data from WWTP sampling." Promised for 3/12.	
		11-102	Using MSC to refine size of prohibited areas around WWTPs		
		11-103	Alternative MSC meat standard for restricted	Submitter requests No Action	
		13-104	Additional criteria when using MSC after WWTP malfunction		
		13-118	WWTP		
		13-105	Management Plans for WWTPs	Put under microbes or have group for WWTP issues (MSC)?	
		13-106	WWTPs- addressing viruses		
	<b>LAB EVALUATIONS</b>				
		11-108	Update Micro checklist.		
		11-109	Update PSP checklist		
		13-102	Lab Evaluations/Chandler		
		13-115	PCOX Method Checklist		
		13-117	Certification of LEOs/Chandler		
<b>TASK FORCE II</b>					

	<b>Vp</b>				
		09-231	Post harvest handling		
		11-206	VP Illness Review		
		13-200	Vibrio research needs/meeting		
		13-221	Vp Coontrol Plan- Mercenaria		
		13-222	VpCP- water temps		
		13-223	VpCP- risk per serving		
	<b>Vv</b>				
		09-231	PHH definition & Chapter		
		11-201A	Vv controls	Should have a committee report on water temps.	
		11-201B	Vv controls	This was approved by EB on interim basis	
		13-200	Notice of Vibrio workshop and request collaboration betweenFDA/ISSC		
		13-207	Vv contingency plan		
	<b>Vibrio Controls and Control Plans</b>				
		13-204	Vibrio Control Plans		
		13-205	Vibrio Control Plan		
		13-206	Capacity for V testing		
		13-207	Vibrio Control Plans		
		13-221	VCP for Vp for Mercenaria		
		13-222	VCP-Vp water temps		
		13-223	Vp VCP Risk per serving		
		13-208	Shellstock cooling guidance		
		13-203	Shellstock data for risk assessment		
		13-209	Resubmerging		
		13-220	Review costs of Val/Ver for PHP		

		13-225	Guidance for PHP validation studies		
	<b>RECALLS/ OUTBREAKS</b>				
		11-115	Shellfish reconditioning after outbreak	Might consider moving to TF II. Should this be with growing area issues or with recalls?	Can group with outbreaks- or with Vp issues
		13-101	Guidance for recalls.	Move to TF II	
		13-202	Req's for outbreaks		
	<b>WET STORAGE IDENTIFICATION</b>				
		03-204	WS identification.	The only action on this proposal is a report from FDA. Conf. voted NA in 2011. No report received- should be no further discussion without report.	
		13-212	Wet storage labeling		
	<b>Vc</b>				
		11-207	Notice of Vc discussions		
	<b>DEPURATION</b>	13-218	Counting		
		13-219	Dep. Equip. Sanitizing		
	<b>AQUACULTURE FACILITY INSPECTIONS</b>				
		11-208	Aq. Facility inspections		
		13-210	Aq. Inspections		
	<b>TEMP. CONTROL</b>				
		13-215	Ice source		
		13-216	Temp. requirements/cooling geoducks		
		13-217	Time for shucking		
	<b>PLANT INSPECTIONS</b>				

		13-201	Plant inspection		
		13-213	Inspection criteria review- .03		
		13-214	Shellstock handling requirement (muddy shellstock)		
	<b>NOT GROUPED</b>				
		13-116	FL aq guidance- re PSP		
		13-211	Bulk Tagging for transport to orig. dealer		
		13-224	Delay implementation date harv/dealer training		
<b>TASK FORCE III</b>					
	<b>EX. BOARD</b>				
		13-303	Add retail advisor to EB		
		13-305	Voting on interim actions		
	<b>MEMBERSHIP FEES</b>				
		11-302	State membership fees		
		13-302	Revise membership fees		
	<b>STATE PROGRAM EVALUATION</b>				
		11-310	State program self-assessment		
		13-300	Co-locate all state program evaluation criteria		
		13-308	Procedure for program evaluation elements		
	<b>UNGROUPED</b>				
		11-305	List financial impact on proposals		
		11-306	Effectiveness of NSSP changes		
		13-301	To develop GA classification evaluation criteria		
		13-304	Proposal review change		

		13-306	Return to annual meetings		
		13-309	Procedure for lab meth approval		
		13-310	Procedures for Vv illness review	(this could go to TFII to hear with 11-201A)	
		07-305	Press Releases		