



**Travel Assistance Funding Request**

Name: \_\_\_\_\_

Affiliation: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Extension: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Email: \_\_\_\_\_

Criteria (check all of the following that apply):

- |  |  |
|--|--|
| <input type="checkbox"/> Current ISSC Member               | <input type="checkbox"/> Task Force Chair  |
| <input type="checkbox"/> Conference Voting Delegate        | <input type="checkbox"/> Task Force Member |
| <input type="checkbox"/> Voting Executive Board Member     | <input type="checkbox"/> Committee Chair   |
| <input type="checkbox"/> Non-Voting Executive Board Member | <input type="checkbox"/> Committee Member  |

Committees: \_\_\_\_\_

Notes: \_\_\_\_\_

Have you obtained approval to attend this meeting?  Yes  No

Travel assistance funds requested and estimated costs:

Transportation (air fare)	\$ _____
Lodging	\$ _____
<b>TOTAL</b>	\$ _____

Is your attendance dependent upon ISSC travel assistance?  Yes  No

**NOTE:** There is no reimbursement for registration fees, per diem/meals, parking, shuttle, or taxi.

Comments: \_\_\_\_\_

Electronic Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Please return completed form  
to [issc@issc.org](mailto:issc@issc.org) or fax to 803-788-7576.  
Thank you.*  
Interstate Shellfish Sanitation Conference  
209-1 Dawson Road  
Columbia, SC 29223-1740  
Phone 803-788-7559 / Fax 803-788-7576