

**I. CALL TO ORDER**

Mike Hickey called the meeting to order at 4:45 PM.

**II. ROLL CALL**

Tom McGee conducted roll call with the following members present:

|                            |                                  |
|----------------------------|----------------------------------|
| Quincy Boyce for Ed Watson | David Heil for Charles Newell    |
| Kathy Brohawn              | Mike Hickey                      |
| Paul DiStefano             | Lori Howell                      |
| Robin Downey               | Bill Kramer                      |
| Bill Eisele                | Ken Moore                        |
| David Fyfe                 | Chris Nelson                     |
| Steve Fleetwood            | Debbie Rouse                     |
| Johnathan Gerhardt         | Angela Ruple for Spencer Garrett |
| Terri Gerhardt             | Larry Simms                      |
| Maryanne Guichard          | Keith Skiles                     |
| David Guilbeau             | Al Sunseri                       |
| Bill Hastback              | Tommy Ward                       |

The following members were absent:

|               |                |
|---------------|----------------|
| Bruce Buckson | Gregg Pallaske |
| Donna Garren  | Rob Wittman    |

Executive Office staff, Committee chairs, regulatory members, industry members, and others were also present.

**III. ECONOMIC IMPACT/COST ANALYSIS STUDY WORKGROUP**

A roster was distributed for the newly formed Economic Impact/Cost Analysis Study Workgroup. Ken Moore explained the composition of the member representation. Kirk Wiles declined appointment to the workgroup and recommended David Heil as a replacement. David Heil accepted and he recommended Bill Huth as a member to represent an economist role. Chris Nelson recommended Al Sunseri as an additional member of the workgroup. Keith Skiles was appointed Chair of the workgroup in response to Lori Howell's recommendation to appoint a chair for the workgroup. Larry Simms recommended A. J. Erskine as an additional member. These additional members were added to the workgroup roster with no objections from the Board. Ken advised that the workgroup will meet at 8:30 AM on Wednesday, October 21 2009.

**IV. MISSISSIPPI VIRGINIA RECIPROCITY**

The Reciprocity Committee report had previously been furnished to Board members. Kirk Wiles, Chair of the Reciprocity Committee briefed the Board on the Committee's activities. Following discussion, Maryanne Guichard made a motion to form a workgroup to develop procedures for emergency notification of a recall. The motion was seconded by Lori Howell and carried with a voice vote by the Board. After further discussion, Maryanne Guichard made a motion that the ISSC send a letter to the head of the Virginia Department of Health to notify Virginia of the Board's findings and also the Board's expectations that Virginia will follow NSSP procedures in the future. The motion was seconded by David Heil and carried with a voice vote by the Board. Ken stated that the letter would be sent to the Executive Board for review prior to sending the letter to Virginia.

**V. ADJOURN**

A motion was made by Bill Hastback and seconded by Johnathan Gerhardt to adjourn the meeting. The motion carried with a voice vote by the Board. The meeting was adjourned at 5:43 PM