

Laboratory Committee

Meeting Report

May 17th, 2022

In Attendance: Andy Haines, Jennifer McDonald, Dana Dvoracek-Driksna, Shelley Lankford, Jill MacLeod, Linda McFarland, Wade Rourke, Jacob Madden, Shannara Lynn, Maggie Broadwater, Cheryl Lassitter, Stephanie Haynes, Johnna Fay, Jonathan Deeds

Absent: Joseph DeCrescenzo, Matthew Forester, Diane Regan, Richard Burrow, Drew Sheehan, Steve Archer, Mona Hochman, Leanne Flewelling, Joel Hansel, Lizzie Farrell, Jessica Jones, Gina Olson, Sara McGrath

Guests: Greg Feister

Note Takers: Andy, Cheryl

AGENDA

1. Roll Call
2. Meeting Minutes – April 2022
3. Meeting Report – April 2022
4. Subcommittee Reports
 - a. Biotoxin
 - b. Microbiology
 - c. Method Validation
 - d. Checklist
 - i. 19-131
 - ii. 19-133
 - iii. 19-138
 - e. Method Portal
 - f. Engagement
 - g. Lab Evaluation
5. Review of Action Items
6. Other Business
7. Adjourn

JUNE MEETING CANCELLED; Next Meeting – Tuesday, July 19th, 3:00 – 5:00 p.m. ET

MEETING NOTES SUMMARY

Roll Call:

The meeting was called to order, followed by roll call and a review of the agenda. A quorum was present.

Meeting Minutes:

The meeting minutes are designed for internal use, and contain more detail, names, notes on deliberations, action items, etc. The draft meeting minutes from the April 2022 Laboratory Committee Meeting were reviewed and discussed, and one correction to a typo in the Checklist Subcommittee section of the document was made. A motion to approve the minutes as amended was made, with a second, and the motion carried.

Action Item: LC Chair will remove the watermark, finalize, and distribute to the LC.

Meeting Report:

The meeting report is designed for public use, including potential posting on ISSC website once approved. Names are removed, and the report is typically less detailed than what is included in the minutes. The draft meeting report from the April 2022 Laboratory Committee Meeting was reviewed and discussed. A motion to approve the report as amended was made, with a second, and the motion carried.

Action Item: LC Chair will remove the watermark, finalize, and distribute to the LC along with the Executive Office.

Subcommittee Reports:

Biotoxin Subcommittee

- Meeting rescheduled for later this week, so no updates to provide.

Microbiology Subcommittee

- Subcommittee provided answers to the followup questions WA had on proposal 19-128, and are now awaiting experimental data.
- Most of the last subcommittee meeting was spent reviewing the SOP and Lab Evaluation Checklist associated with proposal 15-114. A few edits were made to the SOP, which will be sent back to the submitter to be sure they do not impact implementation of the method. The checklist, with the subcommittee's comments, will be forwarded to the Checklist Subcommittee for further review.

Method Validation Subcommittee

- No updates

Checklist Subcommittee

- Proposal 19-131
 - Subcommittee recommends that the Lab Committee recommend “No Action” on Proposal 19-131.
 - This proposal sought to change the resistivity requirements in microbiology checklist item 1.7.6. The subcommittee’s primary concern with the proposal as written was that it would change the requirement for resistivity to a higher standard without changing the conductivity requirement and the changes were only applicable to mixed bed deionizers. The current checklist language is consistent with the requirements in the Microbiology Examination section, Table 9020: II, *Quality Reagent Water Used in Microbiology Testing*, which is commonly referenced in NSSP labs. The group reviewed the Standard Methods errata that was cited in proposal 19-131 and determined there was no justification for changing the resistivity value in Checklist item 1.7.6.
 - There was a motion to recommend “No Action” on Proposal 19-131, with a second. There was no discussion and the motion carried.
- Proposal 19-133
 - Subcommittee recommends that the Lab Committee recommend adoption of Proposal 19-133 as amended.
 - This proposal sought to change the working thermometer requirements in microbiology checklist item 1.4.20. The group made amendments to the proposed changes, keeping calibration as a requirement, and adding language stipulating, “with an accuracy and tolerance appropriate for the application.”
 - There was a motion to recommend adoption of Proposal 19-133 as amended, with a second. There was no discussion and the motion carried.
- Proposal 19-138
 - The subcommittee has not completed review of this proposal yet, so it was not discussed.

Method Portal Subcommittee

- Working on consolidating questionnaire responses before proceeding.

Engagement Subcommittee

- No updates

Lab Evaluation Subcommittee

No updates

Review Action Items:

- LC Chair will finalize the April Meeting Minutes and Meeting Report and will distribute both to the LC and the Executive Office.
- LC Chair will prepare Meeting Minutes and a Meeting Report for the May meeting, and will also update the Tracker and Proposal Status documents to reflect recent activities.

Other Business

- June meeting cancelled, so next meeting will be in July

Adjourn

Next Meeting – Tuesday, July 19th, 3:00 – 5:00 p.m. ET