

MEMORANDUM

TO: Proposal Review Committee Members

FROM: Ken B. Moore, Executive Director *Ken B. Moore*

DATE: March 5, 2012

RE: 2012 - 2013 Committee Charges

This memorandum is to confirm your appointment by the Conference Executive Board Chairman to the Proposal Review Committee. Lori Howell will serve as Committee Chairperson. This Committee is charged with ranking proposals for consideration by Task Forces.

Additionally the Proposal Review Committee is assigned the following task:

- Proposal 11-305: Cost-Benefit Requirement for New Proposals that have a significant Financial Impact on States and Shellfish Industry.

The Executive Board has directed the Proposal Review Committee to recommend "No Action" on proposals that have been deliberated previously and do not contain new supporting information. All "No Action" recommendations must include a rationale. The Committee is requested to use careful consideration in ranking proposals submitted by an ISSC committee. This Committee traditionally meets on Saturday afternoon prior to the opening General Assembly of the Biennial Meeting.

If you are unable to participate in the activities of this Committee, please contact us at issc@issc.org or 803-788-7559. Thank you for your interest and support of the ISSC and we look forward to working with you.

/hjt

| Proposal Review Committee: | | | |
|-----------------------------------|------------------|-------------------|--|
| 2012-2013 | Last Name | First Name | Email Address |
| Chair: | Howell | Lori | lahowell@spinneycreek.com |
| | | | |
| Members: | | | |
| | Brohawn | Kathy | kbrohawn@mde.state.md.us |
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| NOAA | Garrett | Spencer | spencer.garrett@noaa.gov |
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ISSC Constitution; Article IV. Executive Board, Officers, Committees; Section 13.

“The Executive Board Chairman shall appoint a 12-member Proposal Review Committee. The Committee will be comprised of a Chairperson and 4 regulatory members, 4 industry members, and a representative from the FDA, NOAA, and EPA. The Committee will review and prioritize proposals for Conference consideration. The Committee will also provide consultation as needed to the Executive Director in assigning proposals to Task Forces.”