

**ISSC Laboratory Methods Review Committee
October 21, 2014 Conference Call
Meeting Report**

Committee Members Present:

Stacey DeGrasse (Chair), Darcie Couture, Carol Dorsey, Matthew Forester, Tom Howell, Jackie Knue, Gregg Langlois, Linda McFarland, Leonora Porter, Wade Rourke, Dave Wallace, Kathleen Wickman, Valerie Wunderly, Cheryl Lassiter, Steve Plakas, Jessica Jones, Quay Dortch

Committee Members Absent:

Richard Burrow, Brian Hiatt, John Schwarz, Alison Sirois, Arturo Vargas, Joel Hansel, Linda Chandler, Melissa Evans

Agenda:

1. Roll Call
2. Meeting minutes from September
3. Report from September
4. Workgroup Reports
 - a. Biotoxins
 - b. Checklist
 - c. Method Validation
5. Interim versus Emergency Use Methods
6. US HAB Meeting
7. Other Business

Meeting Discussions/Decisions/Action Items:

Internal meeting minutes from the conference call on September 30, 2014 were approved.

The LMRC conference call report from September 30, 2014 was approved.

Steve Plakas gave the update from the Biotoxins Workgroup. The Biotoxin Workgroup has drafted a response that provides feedback to Neogen on their Reveal for DSP protocol. The draft response was distributed to the LMRC and discussed during the call. Action item: The LMRC must provide comments to the draft response to Neogen by November 7, 2014.

Tom Howell gave the Checklist Workgroup update. During their first conference call, they reviewed, edited, and contributed to the PCOX PSP Checklist. The latest version was distributed to the full LMRC for review and was briefly discussed during the call. Action item: The LMRC must provide comments to the draft response by November 7, 2014.

Jessica Jones gave the report on the Method Validation Workgroup. She is awaiting Workgroup comments on the draft method proposal submission form for quantitative biotoxin methods, which will be the focus of the next conference call of the Workgroup to be held on October 28, 2014.

Stacey DeGrasse updated the LMRC that the Executive Board approved the LMRC recommendation regarding Interim Methods.

Quay Dortch announced the fall US HAB Meeting and expressed concern that it may overlap with the ISSC. Information provided following the call indicates that the ISSC will be held in October, yet the US HAB Meeting will be in November. The LMRC decided to recommend to the ISSC that an Engagement Workgroup be formed within the LMRC to address charges such as developing a list of priority needs for methods.

No other business was discussed.