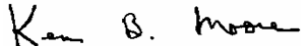


MEMORANDUM

TO: Biotoxin Committee Members

FROM: Ken B. Moore, Executive Director A handwritten signature in black ink that reads "Ken B. Moore".

DATE:

RE: 2018-2019 Committee Charges

This memorandum is to confirm your appointment by the Conference Executive Board Chair to the Biotoxin Committee. will serve as Committee Chairperson.

The Biotoxin Committee is assigned the following tasks for 2018-2019:

- Proposal 13-116: Shellfish Quarantine Guidance Document
- Develop a Guidance Document for Marine Biotoxin Contingency Plans that includes guidance for development of end-product testing programs to address biotoxins in closed state waters.
- Continue providing guidance and recommendations to the ISSC Executive Board concerning Biotoxin issues.
- Continue to identify new laboratory methods and technologies that could enhance the ability of the NSSP in addressing Biotoxin issues associated with shellfish consumption

If you are unable to participate in the activities of this Committee, please contact us at 803-788-7559 or issc@issc.org. Thank you for your interest and support of the ISSC and we look forward to working with you. Your Committee Chairperson will be contacting you soon.

/ccm