

## ISSC COMMITTEE REPORT

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### Administrative Procedures Committee

Date: 8/03/03

Chair: Mike Hickey

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#### August 2003 Committee Meeting Attendees:

Mike Hickey, Tom Drumm, Charlotte Wilkins, Al Sunseri

#### 2001 – 2003 Committee Charges:

1. Review and comment on the survey developed by the ISSC Executive Office.

#### Charge 1:

Review and comment on the survey developed by the ISSC Executive Office.

#### Discussion: (Summary of discussion)

- 1a. The Committee reviewed the draft survey form developed by the ISSC Executive Office.

Discussion centered on the difference between a permit or license and an interstate shellfish shipper's certificate.

It was noted that in some states they are separate instruments and in others they are/or maybe one in the same.

The form was redesigned to ascertain the situation in each state and determine what statutes, regulations and rules exist which govern the issuance, suspension and revocation of permits, interstate certificates or both, whether separated or combined in one instrument or procedure.

It was also felt that it would be useful to know what statutes, regulations, or rules existed pertaining to appeal by dealers of permit denials, revocations, or suspensions.

In all cases copies of such statutes, regulations and rules are requested along with specific citations of it for the various state shellfish control authority actions.

Recommendations: (Include recommended language of submitter or amended languages of the committee, no action, or other action deemed appropriate by the committee.)

- 1a. It is recommended that the office use the redesigned form to conduct the survey requested by Task Force III related to Issue 99-308 by January 15, 2004.
- 1b. Results should be compiled and made available to the Administrative Procedures Committee so recommendations on issue 99-308 can be made to Task Force III.

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Recorder: Tom Drumm

Report Approved By: Mike Hickey