

**ISSC 2005 Biennial Meeting**  
**August 13-19, 2005 – Point Clear, Alabama**  
**Committee Report**

<b>Name of Committee:</b>	Laboratory Quality Assurance Committee
<b>Chairperson:</b>	Joel Hansel
<b>Date of Meeting:</b>	Monday, August 15, 2005
<b>Attendees:</b>	Richard Burrow, Mercuria Cumbo, Carol Dorsey, Patti Fowler, Leonora Porter, Gilbert Suave, Eric Thompson, Linda Chandler (FDA), Jan Gooch (NOAA)
<b>Charge 1:</b>	Proposal 03-107 (in conjunction with Laboratory Methods Review Committee) Neurotoxic shellfish toxins (mouse bioassay) laboratory evaluation checklist.
<b>Findings:</b>	A standardized NSP laboratory evaluation checklist is lacking.
<b>Conclusions:</b>	The Proposal addresses the inadequacy and is necessary. Revisions to the Proposal were made to ensure that the checklist adequately covers all laboratories.
<b>Recommendations:</b>	Recommend Task Force I adopt the issue as amended by the Committee.
<b>Charge 2:</b>	Proposal 03-109 Education Requirements for Program Supporting Laboratories.
<b>Findings:</b>	Education requirements are lacking for laboratory personnel.
<b>Conclusions:</b>	This Proposal addresses the inadequacy and is necessary. Revisions to the Proposal with respect to private laboratory analyst(s) were made.
<b>Recommendations:</b>	Recommend Task Force I adopt the issue as amended by the Committee.
<b>Charge 3:</b>	Checklists for new proposed methods - Proposal 05-112 Microbiology Checklist for m-TEC procedure
<b>Findings:</b>	The Committee finds that a m-TEC checklist is lacking.
<b>Conclusions:</b>	The Proposal addresses the inadequacy and is necessary. Revisions to the Proposal were made for consistency and to remove ambiguity.
<b>Recommendations:</b>	Recommend Task Force I adopt the issue as amended by the Committee.
<b>Charge 4:</b>	Checklists for new proposed methods - Proposal 05-113
<b>Findings:</b>	Since a method is proposed for MSC, a laboratory checklist is needed.
<b>Conclusions:</b>	The Laboratory Methods Review Committee has notified the Laboratory QA Committee that Proposal 05-105 (the MSC method) has been recommended for referral to the appropriate committee. Since the method is not being adopted at this time, the checklist is not necessary at this time.

<b>Recommendations:</b>	Recommend Proposal 05-113 be referred to the appropriate committee as determined by the Conference Chair.
<b>Recorder:</b>	Joel Hansel
<b>Approved by:</b>	Joel Hansel