

## ISSC COMMITTEE REPORT

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### Lab Quality Assurance Committee

Date: 8/3/03

Chair: Joel Hansel

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#### August 2003 Committee Meeting Attendees:

Joel Hansel (Chair), Eric Thompson, Richard Burrow, Gilbert Sauve, Patricia Fowler, John Karolus, Kathleen Wickman, Leonora Porter, Mercuria Cumbo, Carol Dorsey, Linda Chandler (FDA), Jan Gooch (NOAA)

#### 2001 – 2003 Committee Charges:

1. Provide recommendations on Proposal 01-127 to the 2003 Task Force I in Portland, Oregon.

#### Charge 1:

Proposal 01-127

Findings: (Opinion of the Committee as to the validity of the problem.)

- 1a. Clarification of laboratory status is necessary.

Conclusions: (Opinion of the Committee as to whether the proposed action is appropriate.)

- 1a. The proposed action clarifies the appropriate sections of the Model Ordinance.

Recommendations: (Include recommended language of submitter or amended languages of the committee, no action, or other action deemed appropriate by the committee.)

- 1a. Recommend adoption by Task Force I with the following amendments: 1. add the following language under E.1. ".. in the evaluation or has an approved action plan. After this period,.." and 2. add the following language under E.2. ".. all nonconformities found or has an approved action plan. After this period,.."

#### Additional proposals considered by Committee under Executive Director direction

Committee considered the submitted QA checklists for Proposals 03-115 and 03-116 after recommendation for adoption of the methods outlined in these Proposals. Lab QA committee recommends that Task Force I adopt the submitted checklists and instructions, as amended, for both Proposals and the appropriate sections of the Guidance updated.

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**Recorder:** Joel Hansel

**Report Approved By:** Joel Hansel