

Minutes

A meeting of the ISSC Executive Board was held in person in Baton Rouge, Louisiana.

I. Attendance

Board Members Present

Kohl Kanwit	Chair
Keith Skiles	Executive Director
Eric Hickey	Region 1 Regulatory
Lori Howell	Region 1 Industry
Dave Carey	Region 2 Regulatory (alternate)
Steve Fleetwood	Region 2 Industry
Michael Bott	Region 3 Regulatory
Gary Hill	Region 3 Industry
Shannon Jenkins	Region 4 Regulatory/Patrol
Barry Hurt	Region 4 Industry
Erik Broussard	Region 5 Regulatory
John Tesvich	Region 5 Industry
Kimberly Stryker	Region 6 Regulatory
Miranda Reis	Region 6 Industry (alternate)
Bruce Flippens	Non-Producing
John Strauss	Non-Producing
Blake Millett	Non-Producing
Jonathan Gerhardt	Non-Producing
Melissa Abbott	FDA
Laurie Farmer	FDA/ORA
Steven Wilson	NOAA
Bill Kramer	EPA
Mike Hughes	CDC
David Fyfe	Northwest Indian Fisheries Commission
AJ Erskine	VMC Chair
Keith Jackson	Retail Advisory

Board Members Absent

Bob Schuster

II. Task Force Rosters

Revised task force rosters for the 2023 Biennial meeting were presented to the board.

A motion was made to accept the new task force rosters. The motion was seconded and carried by a voice vote.

III. Executive Board Officers

Current Chair Kohl Kanwit is resigning, and the Executive Committee has nominated Michael Bott as the new chair.

A motion was made to accept Michael Bott as the new ISSC chairperson. The motion was seconded and carried by a voice vote.

Current Vice Chair Robert Schuester is also resigning. The Executive Committee has nominated Shannon Jenkins as the new vice chair.

A motion was made to accept Shannon Jenkins as the new ISSC vice chair. The motion was seconded and carried by a voice vote.

The board thanks Kohl Kanwit and Bob Schuster for their hard work, and welcomes Michael Bott and Shannon Jenkins in their new roles.

IV. Adjournment

A motion was made to adjourn the meeting. The motion was seconded and carried by a voice vote.

- i. MA 3 deficiencies. 2 continuing action plans, 1 new. 1.27
 - ii. OR 1 deficiency and 1 action plan.
- b. All states with deficiencies submitted action plans to the FDA
- c. States with greater than 20% of areas in risk category, shall have
- d. 15 scheduled control harvest evals planned and conducted.
- e. 240 total patrol areas 1:29
 - i. 12 found in conformance
 - ii. 2 in non conformance
- f. 2 follow up evals scheduled
- g. Trends and deficiencies in patrol
 - i. 4 states on formal action plans.
 - ii. 1 program def due to lack of understanding of memorandum. All three agencies in process of draft of
- h. 1:30 - no action plan requested
- i. NY 1 deficiency 1 action plan
- j. AK three deficiencies 3 action plans
- k. CA 1 deficiency 1 action plan.

Marine biotoxin management plan - continuing discussion.

- i. LA 11 deficiencies and 7 action plans. All completed.
 - 1. 3 sanitary surveys
 - 2. Authority not maintaining maps
 - 3. Annual review and triannual lacks water sampling data. Only 4 of 8
 - a. Has been completed
 - 4. Determining if further evaluation is needed
 - 5. Area classified as prohibited must be established as adjacent.
 - 6. Shoreline survey report did not provide specific factors
 - 7. State used dilution calc, but sometimes used it incorrectly.
- ii. MD
 - 1. 1 deficiency and 1 action plan, not meeting requirement
- iii. NY
 - 1. 2 deficiencies and 2 action plans

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- iv. MA
 - 1. Great progress being made
 - 2. 2 deficiencies corrected prior to completion of peer, no action plan needed
 - 3. Continues under 7 action plans for deficiencies
 - v. OR
 - 1. 4 deficiencies and 4 continued action plans
 - vi. States on new action plans continue to move forward
 - 1. 46 individual requests from states, typically through peers
 - 2. 17 states didn't request anything
 - 3. Biggest buckets OTED training requests
 - 4. Ex. 242 has training requests from five states.
 - 5. F3 342 two states requested five slots advanced
 - 6. FD 245 six states requested 5 slots plant standardization
 - 7. 3 states have requested risk management/risk analysis training course. Not available yet, but hopefully will be by 2024.
 - 8. 4 requests specific training requests.
 - a. 3 states asked for links
 - b. Assistance for training two new ssi's
 - c. Biotoxin management plans
 - d. OK requested training for society ???
 - 9. Not completed...
 - a. CO has asked for training on tagging requirements. Working on scheduling
 - b. NH and NY have requested assistance with new higher ssi's
 - i. One is scheduled for april, the other tbd
 - c. NJ has requested jointly work with sifsan. Working on following up.
 - 10. Question - in person training for 254? TBD
 - 11. Suggestion - ask fda to these courses be
 - ii. 2 requests to purchase equipment for the milk and shellfish cooperative agreement
 - iii. 2 requests for funding to attend the ISSC Conference
 - iv. Completed 2 technical assistance requests
 - 1. MI requested shellfish response document
 - 2. WA requested several definitions along with PEER

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- v. 4 technical assistance requests that are ongoing.
 - 1. TX has requested help with dealing with illegal import of shellfish from Mexico.
 - 2. MA has requested assistance with the quarterly conference calls
 - 3. MA has coordinated with SIFSAN for toxicity training for ?? Closure
 - 4. OR has requested updates
 - vi. 3 basic ?? requests have gone to review board (garb?)
 - vii. NC has submitted a garb request in 2019 prior to the COVID-19 pandemic.
 - 1. Request is still outstanding.
 - 2. NC has resubmitted the request
 - viii. RI and Industry reps are coordinating possible GARB requests.
 - b. Questions: GARB process.
 - i. More formalized process.
 - ii. Gre out of similar VARB process.
 - iii. Risk assessment - states and national
 - iv. Budget determinations.

Others expressed that the ISSC state Membership organization has not grown significantly in a long time.

- a)
- b) Ask for board to consider if they want to expand the membership.
- c) Conversation for fall meeting. Give board time to reflect and come up with thoughtful suggestions on this matter.
 - i) Inquire what portions of the program are burdensome to non-producing states - see if these issues could be addressed in the aim of expanding membership.

Michael Bott	P	Chair
Shannon Jenkins	P	Vice Chair
Kohl Kanwit	P	Past Chair
Keith Skiles	P	Executive Director
Eric Hickey	P	Region 1 Regulatory
Lori Howell	P	Region 1 Industry
Debra Barnes	P	Region 2 Regulatory
Steve Fleetwood	P	Region 2 Industry
Gary Hill	P	Region 3 Industry
Portia Sapp	nP	Region 4 Regulatory
Barry Hurt	nP	Region 4 Industry
Erik Broussard	P	Region 5 Regulatory
Steve Pollock	P	Region 5 Industry
Todd Phillips	P	Region 6 Regulatory
Miranda Reis	P	Region 6 Industry (alternate)
Bruce Flippens	P	Non-Producing
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